Hospital Management System Scrum Project Meetings

Agenda of meetings – Second Sprint

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**Hospital Management System – Scrum Project**

**Fall 2022: ITC 315**

**Sprint Planning Meeting:**

**Date: 14/ November/2022**

**Participants:**

* Murtaza Gohari: Product owner
* Nawid Mohmand: Scrum Master
* Mohammad Irfan: Development Team
* Nisar Ahmad: Development Team
* Yasar Azimi: Development Team

**Agenda:**

* Review of the work already done
* Talking about any problems the development team might be having
* Review user stories and determine whether they need to be improved
* Talking about the start date for the second sprint
* Providing comments on the group's development

**Outcomes:**

* The code that had already been finished was examined
* There are no problems and everyone on the team is moving in the correct direction
* A few user stories required improvement
* A second sprint deadline was decided upon
* The entire crew is pleased with the job completed thus far

**Daily scrum meetings:**

**Meeting #1:**

**Date: 16/November/2022**

* A brief overview of the current code
* Talking about the tasks to complete
* Ensuring that the development team is aware of what is expected of them in the second sprint
* Providing the team with feedback

**Outcome:**

* The group improved the administration mode's remaining from sprint one code
* Refinement of several user stories was requested
* The team as a whole got feedback on how their work was going
* The group feels inspired to work harder on the project

**Meeting #2:**

**Date: 18/November/2022**

* A review of what has already been done
* Talking about any problems the development team might be having
* Making a plan for which project component to work on
* Reviewing the sprint's due date

**Outcome:**

* The development team has identified and corrected a few issues with the code
* There are currently no problems with the development team
* The admin users' choices, which enable them add, remove, and store data in the database, were developed by the development team
* To complete the second sprint, the development team has to hold one more meeting

**Meeting #3:**

**Date: 20/November/2022**

* Checking the code to see if there are any mistakes
* Deciding which component to work on next
* A discussion of any issues the development team may be having
* What time does the second sprint could be finished

**Outcome:**

* The coding mistakes have been fixed
* The development team is not experiencing any issues
* To double-check for any coding issues, the development team held review sessions
* The second sprint has been completed by the development team

**Sprint Review Meeting:**

**Date: 22/November/2022**

**Participants:**

* Murtaza Gohari: Product owner
* Nawid Mohmand: Scrum Master
* Mohammad Irfan: Development Team
* Nisar Ahmad: Development Team
* Yasar Azimi: Development Team

**Agenda:**

* Verifying if the sprint backlog's specifics have been satisfied
* Verifying if the product owner's proposed changes have been implemented or not
* Examining the finished product and motivating the team

**Outcome:**

* All requested adjustments have been made in the completed work
* The task was completed in accordance with the sprint backlog.
* The entire team is happy with the job completed and prepared for the upcoming sprint